

## TRANSPORTATION ADVISORY BOARD

**Date:-** Wednesday, 23  
September 2020  
**Time:-** 10.00 a.m.

**Venue:-** Virtual Meeting

### AGENDA

1. Apologies for Absence
2. Minutes of the previous meeting held on 5 February 2020 (Pages 1 - 5)
3. Matters arising from the previous minutes (not covered by the agenda items)
4. Questions on Transport Issues (Pages 6 - 7)
5. South Yorkshire Passenger Transport Executive - Update
6. Bus Operators - Update
  - (1) First Group
  - (2) Stagecoach
  - (3) Rotherham Community Transport
7. Railway Operators - Update
8. Doncaster Sheffield Airport - Update
9. RMBC Transportation Unit - Updates
10. Emergency Active Travel Fund
  - Update on the Broom Corridor Tranche Two bid.
11. Transforming Cities Fund
  - Update on priority projects.
12. Rotherham Midland Mainline Station Update
13. Clean Air Zone Update
14. Any other business
15. Date and time of the next meeting

#### **Transportation Advisory Board membership:-**

Cabinet Member for Jobs and the Local Economy & Combined Authority Transport  
Committee Member - Councillor Lelliott (Chair)  
Combined Authority Transport Committee Member, Councillor Williams  
The Leader and the Deputy Leader

One Council Member from each Ward as follows:-

Ward 1 – Jepson

Ward 2 – McNeely

Ward 8 – D. Cutts

Ward 9 – Beaumont

Ward 15 - Cowles

Ward 16 - Cusworth

Ward 3 – Buckley  
Ward 4 – Mallinder  
Ward 5 – Andrews  
Ward 6 – Pitchley  
Ward 7 – Lelliott

Ward 10 – Sheppard  
Ward 11 – Walsh  
Ward 12 – Fenwick- Green  
Ward 13 – Jarvis  
Ward 14 – Russell

Ward 17 - Reeder  
Ward 18 – Whysall  
Ward 19 – Evans  
Ward 20 – Hoddinott  
Ward 21 – Williams

A handwritten signature in black ink that reads "Sharon Kemp." The signature is written in a cursive, flowing style.

**Sharon Kemp,  
Chief Executive.**

**TRANSPORTATION ADVISORY BOARD**  
**Wednesday, 5th February, 2020**

Present:- Councillor Williams (in the Chair); Councillors Beaumont, Buckley, D. Cutts, Evans, Fenwick-Green, Jarvis, Jepson, McNeely, Reeder, Sheppard, Simpson and, Walsh.

Apologies for absence:- Apologies were received from Councillors Andrews, Cusworth, Hoddinott, Lelliott Mallinder, Whysall, Mr. R. Swann and Parish Councillor Hodgkiss.

**22. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Lelliott, Andrews, Cusworth, Hodinott, Mallinder, and Whysall and from Parish Council representatives Parish Councillors F Hodgkiss and R Swann.

**23. CHAIR FOR THE MEETING**

In the absence of the Chair it was agreed that Councillor Williams take the Chair for the meeting.

**24. MINUTES OF THE PREVIOUS MEETING HELD ON 20 NOVEMBER 2019**

Consideration was given to the minutes of the previous meeting of the Transportation Advisory Board held on 20 November 2019.

**Agreed:** - That the minutes of the previous meeting be approved as a true record.

**25. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED BY THE AGENDA ITEMS)**

There were no matters arising.

**26. QUESTIONS ON TRANSPORT ISSUES**

The Transportation Advisory Board noted the details of questions on transport matters and the answers that had been provided.

Members noted with disappointment that Stagecoach could not extend the validity of weekly travel passes over the Christmas period to accommodate the days when no bus services were in operation.

Members also welcomed the announcement of the ending of the operators franchise of Northern Rail and expressed their hope that this would lead to an improved rail service.

**27. SOUTH YORKSHIRE PASSENGER TRANSPORT EXECUTIVE - UPDATE**

Nathan Broadhead of the South Yorkshire Passenger Transport Executive (SYPTe) attended the meeting to provide an update on public transport services and developments in the Borough. The update included information on:

- the implementation of the previously communicated January service changes
- emerging issues/complaints, including, Magna Lane at Dalton – elderly population having further to walk to service 116 and X78 and Belvedere Parade estate at Bramley - the elderly population having further to walk to service 3 and X10
- Service X78 and other services using College Road roundabout were still suffering from the roadwork congestion. Extra time had been added but services were still struggling to keep to the timetable
- further bus service changes were being planned for April and September, with the SYPTe starting discussions with operators on any proposed changes.
- SYPTe had tenders out for prices for contracts that were due to come to an end in September 2020 and that tenders on a like-for-like basis had been issued.
- newer rolling stock on Northern Rail services being introduced on services calling at Rotherham stations by summer 2020.

Nigel Wragg, Commercial Manager at Sheffield Supertram, provided information on:

- timetable changes that included new services running later into the evening.
- increased parking availability at Parkgate that was aimed to encourage more passengers to use the service.

Members noted their disappointment that again representatives of many transport providers had not attended the meeting. It was noted that SYPTe could encourage engagement from providers but could not compel providers to attend Transportation Advisory Board meetings.

**Agreed:** - That the updates be noted.

**28. BUS OPERATORS - UPDATE****First Group**

Due to a major incident on the M1, and the subsequent impact on bus services, the representative had submitted their apologies for being unable to attend the meeting to provide an update.

**Stagecoach - Rotherham**

The representative of Stagecoach Rotherham provided a short update on services noting that there were no significant changes to timetables planned. The late running of services over the Christmas period was also noted and it was advised that traffic congestion around Parkgate had been a major contributing factor to the congestion. It was noted that as there was no priority for buses in this busy location there was little that bus operators could do to remedy the situation.

**Rotherham Community Transport**

There was no representative present at the meeting to provide an update.

**Agreed:** - That the updates be noted.

**29. RAILWAY OPERATORS - UPDATE**

There were no Railway Operator representatives present at the meeting.

**30. DONCASTER SHEFFIELD AIRPORT - UPDATE**

There were no updates to report.

**31. RMBC TRANSPORTATION UNIT - UPDATES**

Andrew Shearer attended the meeting to provide a presentation on the Transforming Cities Fund. It was noted that the Department for Transport's Transforming Cities Fund aimed to support economic growth, reduce congestion and improve air quality by improving infrastructure for public transport and active travel and that a bid to the fund had been submitted by the Sheffield City Region Combined Authority in November 2019.

The presentation provided information on:

- the funding that was potentially available.
- details of the proposed projects in Rotherham.

It was noted that successful bids were likely to be announced in March 2020, with any funding awarded being paid over three years with proviso that all projects had to be completed and all funding spent by March 2023.

Andrew Lee attended the meeting to provide a presentation on the development of the council's Neighbourhood Road Safety Schemes.

The presentation provided information on:

- scheme application submission
- "Quick win" schemes
- schemes identified for implementation
- proposed schemes requiring further research and investigation
- next steps

Members of the Board discussed the information that had been provided and asked several specific questions on the schemes that had been identified for implementation and on those schemes that required further research and investigation.

**Agreed:**

- 1) That the updates be noted.
- 2) That the presentations be circulated to members of the Board.

**32. ACTIVE TRAVEL SCHEME – SHEFFIELD CITY REGION**

Pete Zanzottera, Active Travel Project Director at the Sheffield City Region Combined Authority attended the meeting to provide members with information, and to make a presentation on the Sheffield City Region Active Travel Scheme.

Members discussed and asked questions around the issue of parking and car use around schools. Pete Zanzottera noted, that contrary to common perceptions most primary school children in Rotherham did walk to school but advised that extreme action needed to be taken around car use around schools in order to improve safety and to alleviate the problems caused for both school children and local residents caused by children being taken to school by car.

Members also discussed further issues including:

- Mobility scooter users being encouraged to use cycle lanes, rather than pavements.
- Bus use education and the importance of children having the confidence to use the bus so as to enable them to make sustainable travel choices in the future.
- The need to improve infrastructure for cycling in order to make it a more appealing travel option for more people.

- The development of low traffic neighbourhoods and the benefits of these to residents.
- How the Sheffield City Region Combined Authority could influence how new housing was delivered in order to ensure low traffic neighbourhoods and sustainable travel options were incorporated and considered at an early stage in their planning and development.

Members of the Board thanked Pete Zanzottera, Active Travel Project Director at the Sheffield City Region Combined Authority for attending the meeting and answering their questions.

**Agreed:** - That the update be noted.

**33. ANY OTHER BUSINESS**

There was no further business for consideration.

**34. DATE AND TIME OF THE NEXT MEETING**

It was noted that this was the final meeting of the Transportation Board for the municipal year. Councillor Williams thanked members and representatives for their contributions over the past year.

## Questions to Transport Advisory Board – 23 September 2020

1. How are operators instructing drivers/conductors to prioritise who can board public transport at busy times given the reduction in capacity? **Cllr Cusworth**

### Response

*Customers who choose to travel should do everything possible to maintain social distancing where possible. If a train is already busy when it arrives at a station, and there is nowhere to sit safely, customers should wait for the next service. Northern understands this may be frustrating, however social distancing restrictions means we are still currently running services with a significant reduction in capacity.*

Northern Railway

*On our buses we are operating at a reduced capacity with around half of the seats being available. It is therefore possible that that you might see 'Bus Full' signs as some services reach their revised capacity more quickly.*

*If you are waiting at a bus stop and the bus drives past, it might have reached its reduced seating capacity. If the bus does stop, but is near capacity, the driver will only allow one person to board for every person that gets off, so you may need to allow extra time for your journey and be prepared to wait. With the latest version of the First Bus App you can now track your bus live on a map and it also displays how many seats are available on each bus.*

First

2. What support are drivers/conductors receiving in handling difficult passengers or passengers requiring additional support? **Cllr Cusworth**

### Response

*Rail staff engage and educate customers about the mandatory use of face coverings when they travel by train and encourage people to wear them. The vast majority of people do the right thing and help protect others by bringing and wearing a face covering while in stations and on trains. Unless they have a good reason, those that don't wear a face covering could receive a fine from the British Transport Police.*

Northern Railway

*The majority of our passengers are wearing face coverings and we estimate that around 15% are exempt. Our drivers are now issuing notices to any passengers without a face covering who are not exempt, to remind them of the law and tell them they may be liable to be fined. Ultimately it is the passenger's responsibility and drivers cannot enforce this. Please also bear in mind that some passengers are exempt from the requirement to wear one and the reasons for some exemptions may not be immediately obvious.*

*Drivers cannot enforce the law around face coverings, but they will issue a special ticket to passengers who are not exempt, advising it is the customer's responsibility to comply with the law. We are talking to local police who have the power to issue fixed penalty notices of up to £100 for those who refuse.*

First Group

3. What training have the drivers had regarding the wearing by passengers of the Sunflower Lanyard which is designed to highlight that the passenger has a blind disability and so should not be required/asked why they are not wearing a mask.

**Cllr McNeely**

**Response**

*Here at Northern we have briefed our staff to recognise the Sunflower Lanyard scheme, understand its meaning and offer help, where appropriate, if they see someone wearing one.*

Northern Railway

*If you are unable to wear a face covering because of an exemption, please be prepared to inform the driver or show a journey assistance card. The Journey assistance card scheme has been updated to enable passengers who are exempt to obtain, print or show on their phone, an Extra help to travel card (Journey assistance card).*

First Group

4. What are the budget consequences of Covid? **Cllr Mallinder**

**Response**

*The cost of Covid is extensive, because revenue is down and costs are up, but the budget for maintenance and customer service remains unchanged. Long-term things may change, but that is no different to any other organisation in the UK, and we will communicate any future changes to all stakeholders.*

Richard Isaac  
Regional Community and Sustainability Manager  
Northern

Further information from Northern Railway on how services have been impacted by Covid-19 can be found [here](#).

Further information from First Group on how services have been impacted by Covid-19 can be found [here](#).